



Successful

Startup



**AL-Muntaha**  
Islamic school

PROSPECTUS for Primary Section

# Welcome Note

Dear Parents,  
Assalam-u-alaikum

We welcome you to Al-Muntaha Islamic School and Jazak-Allah for registering your child with us. We know how important your child is and aim to deliver the highest quality of care and education to help him to achieve his best. This prospectus aims to provide you with an introduction to Al-Muntaha Islamic School, our routines, our approach to support your child's learning and development and how we aim to work together with you to best meet your child's individual needs. We look forward to your comments, support and assistance. We operate an open-door policy where you are encouraged to talk to me or any other teacher about your child whenever you feel it is necessary.

We would welcome the opportunity to show you round our school, where I am sure you will find a very friendly, caring and co-operative atmosphere. Please telephone the office to make an appointment to be shown around. If your child is joining us, we extend a warm welcome and look forward to working with you and your child in a friendly and fruitful partnership.

Regards  
Principal



# We aim to do this by

- Providing a safe, caring and stimulating Islamic environment specially designed and equipped to enrich those all important years where the child can develop his full potential whilst becoming an independent and active learner.
- Working in close partnership with parents / Carers, acknowledging that their role is their child's first educator to enable us to provide each child with the best possible care, play and learning opportunities.
- Providing a curriculum tailored to each child's individual needs and offering encouragement for each child, supporting their learning and development of skills and interests, building strong foundations for successful learning by:
  - Encouraging each child to be independent and self disciplined ,to develop a sense of responsibility for themselves and respect for others and their environment.
  - Providing a stimulating range of activities.
  - Promoting a 'can do' attitude that will stay with the child for life.
  - Developing every child's self esteem.
- Providing clear boundaries in terms of acceptable behaviour developing children's moral understanding and using encouragement and praise as a rewards for good behaviour.
- Building a child self-esteem together with mutual care and respect for others.
- Valuing each child as an individual where each child's on individual needs, personality and learning style acknowledged, accepted and met.

- Encouraging a positive attitude with respect towards racial origins, religion, differences of Gender and disabilities within the school environment by practicing equal opportunities policy.
- Providing a staff team that are dedicated, well qualified and committed to providing the best possible education and care.
- Being a fair and understanding employer.

# What your child will be learning

## Curriculum and Instruction...

The Al Muntaha Islamic school is dedicated to preparing students to be confident, constructive and responsible citizens and most importantly, practicing Muslims with thorough concepts, by focusing on academic, personal and social development. The learning environment, which includes the classroom with its materials as well as authentically trained teachers, has been carefully planned with a child-centered approach to encourage interest and intellect. Our Knowledge and skill based curriculum shares some common aims and objectives with the Uk national curriculum but is adapted to our national context and the needs of our students. The scheme of studies has been carefully planned keeping in view the core and non core Subjects. The detail is here under.

## Core Subjects...

- Islamiyat
- English
- Urdu
- Maths
- Science

## Noncore Subjects...

- Geography
- P.E
- I.C.T
- Libray period

## Additional Programs...

- Nazra Quran (from Nursery)
- Hifz-ul-quran (from Grade 3) For Boys and girls
- Arabic Lang. developement Progam (Compulsory)

## Curriculum integrated Art...

- Role plays
- Theme based projects
- Elocution.
- Assembly Presentations

# The School Day

Day	Primary Section
Monday-Thursday	8:00 am-1:30 pm
Friday	8:00 am-12:00 pm

The precise daily schedule will vary by class. The school will begin with the morning assembly which will include morning dua's and the national anthem. This will be followed by warm up exercises and a circle time in the classroom. After this teaching of main subjects will commence. Students will get a 30 min lunchbreak, After which another subject will be practiced.

## Attendance

We encourage children to develop the habit of regular punctual attendance establishing a good routine which will then continue throughout their schooling. Children will be rewarded for 100% attendance. Children who attend school every day are more likely to achieve greater academic success.

# Safe Guarding

At Al-Muntaha Islamic School we take Safeguarding very seriously. Your child's welfare and wellbeing are of paramount importance. All staff receive regular Safeguarding training. The school is equipped with the cctv system around the building and maintains a record of places and telephone numbers where parents can be contacted in the event of illness or accident to their children.

# Uniform

Children are expected to wear the following uniform:

- Brown checked patterned tunic shirt and shalwar with scarf.(For girls)
- Dark Brown shirt and trouser with school logo with brown cap.(For boys)
- Plain white socks.
- Black shoes with buckle strap.
- Brown full sleeve cardigan with front opening.(For girls)
- Brown full sleeve cardigan with V-Neck.(For boys)
- PE uniform and white joggers are to be worn on the days students have P.E periods.

All items of clothing should be clearly labelled with your child's name. School Uniform is available from Humaira's Hydri branch.

## Home School and partnership

We recognise the valuable experiences that children bring from home and we hope we can work together to build on these. We, at Al Muntaha consider parents to be a vital part in the education of their children. Parents are, therefore, welcome to call and make an appointment with the principal, to provide input and feedback. The school will be arranging short duration programs on areas of the parents' interests as well as seminars lead by experts in child care and development.

## Curriculum Enrichment Opportunities

Enrichment activities outside the School and visitors to the School are important because they give the children real life, first hand experience of the wider world. We have a carefully planned programme of visits that support our curriculum. They are a fantastic educational experience, which enhance their learning. We will always inform you in advance of any special activities that are planned. We sometimes ask for a voluntary contribution towards the cost.

## Individuality and focus

We, at Al Muntaha understand that each child is an individual and learns in his/her own pace. However, we do work to help kids improve and excel in all areas of the curriculum. We have established monthly and annual goals, and each child is assessed regularly based on their own academic, personal and social development. Parents will be provided with weekly/monthly work plans to support educational goals.



# Integrated teaching and learning

Al Muntaha School emphasizes interdisciplinary, religious and ethical teaching to encourage students to make connections across the curriculum and to their own personal lives. Our aim is to help them develop as responsible citizens and good Muslims. The learning material has also been designed to help students understand the connections in their learning.

## Academic Calander

The school has planned out an academic calendar that includes various events that will be implemented through seasonal galas, assembly presentations, art gallery displays, reading theatre and much more.

## The Classroom

The class room provides a 'prepared environment' to help students advance one step at a time from the concrete, hands-on exploration to concept development to abstract understanding. The lay out of class rom will be laid in the association of philosophy of Curriculum and instruction.

## Library period

Whilst at Al-Muntaha, children are encouraged to develop a love of reading. This begins in Nursery where books play a central role. Children are encouraged to practise those reading skills both in the School and at home.

# Homework

Homework is an integral part of the educational process and provides an essential link between the home and school. Children are encouraged to develop their reading and writing skills. The set task are assigned to extend and reinforce material covered in school.

# Meeting parents

In order to discuss the teaching methods used in school and ideas on how to help children at home. Mothers are called at school as per the need of time. The other targets set for the terms are also discussed in the meeting. Parents are contacted if the school have any concern related to child.

# Daily prayers

All students are expected to participate in congregational prayers. Abulution facilities are available on site.

# Our education philosophy

The fourth Khaleefah and illustrious Companion Ali Ibn Abee Talib (may Allah be pleased with him) once said: " Knowledge is superior to wealth, for knowledge protects you and you protect your wealth; knowledge is a judge and wealth is condemned; wealth is diminished by spending and knowledge is purified by its propagation; the scholar is superior to the one who fasts, prays and strives in the way of Allah.

This succinct yet profound statement illustrates the noble status knowledge, learning and erudition occupies in the Islamic tradition and its pivotal role in the development of a compassionate and merciful society.

Al-Muntah Islamic School is the vehicle by which we aspire to synthesize the two essential ingredients required for success in this life and the HERE AFTER: An exemplary standard of education and a proficiency in the Islamic sciences.

Instructed in an environment furnished by the noble characteristics prescribed by the Creator and depicted by his Messenger, we believe individuals cultivated in this manner will exemplify the most beautiful, noble and humane aspects of Islam and as a consequence help contribute towards the rectification and development of society.



**An Inspired Legacy of Learning, Leading and serving**

# Admission Procedure

Starting from Pre-Nursery and going up to O-Levels, students at The AI - Muntaha School will be encouraged to learn, grow and develop in an inclusive, progressive and nurturing environment. For the upcoming academic session 2020-2021 (starting from APRIL) the admissions will begin from February and will continue till 30th March 2020. Following is the step by step detailed admission process for your information.



## Registration...

Filling out the Application form is the first step in starting child's admission process at AI - Muntaha School. The form is available at our Admission Office. The form is self-explanatory but in case if needed assistance, parents would feel free to contact the Admission office.

The class for which the child is tested is determined according to the child's age, as per following table:

Class	Minimum Age
Grade 1	5.6 to 6.5 years
Grade 2	6.6 to 7.5 years
Grade 3	7.6 to 8.5 years
Grade 4	8.6 to 9.5 years
Grade 5	9.6 to 10.5 years

**The School Year**  
**Term 1**  
**April to October**  
**Term 2**  
**November to March**

# Enrollement

- On successfully clearing the admission criteria parents will be provided with the admission fee voucher by the Admission office.
- The payment for the same in the form of cash within three days of issuance of voucher.
- The fee voucher includes the following
  - Admission fee (non refundable)
  - Security deposit (refundable as per the policy signed by parents)
  - Annual charges pay able once a year
  - Bi monthly fee structure
  - CNIC copy of the person who would come to pick up and drop the child
  - Confirmation of admission is subject to receipt of Admission confirmation letter from the Accounts office along with the joining date.

# Payment method

- The payment is to be deposited at Accounts office of school or the designated branch of bank Islami.
- Any fee unpaid till after the due date is subject to late payment charges.
- The fee structure is subject to an annual review.

Fee structure	
Registration fee	1000
Admission fee	30,000
Tution fee	10,500
Security Deposit	10,500
Annual charges	10,500
Total	62,500



# AL-Muntaha Islamic school

*An Inspired Legacy of Learning, Leading and serving*

G-27, Block B, Noth Nazimabad Karachi, 021-36630632, 0336-2200297, islamcschoolalmuntaha@gmail.com

## Other Requirments...

- A registration fee of Rs 1000 ( non refundable )
- 2 recent passport size photographs of the child with white background
- 1 recent passport size photograph of each parent
- A copy of the child's birth certificate (NADRA)
- CNIC copies of both the parents
- A copy of the child's school leaving certificate /Report cards for the last year/transfer.
- Relevant medical reports of the child in case of any perceived special need.
- It is important to note here that registration does not in any way confirm or guarantee your child admission.
- Admission is subject to passing the admission criteria and the availability of seats.

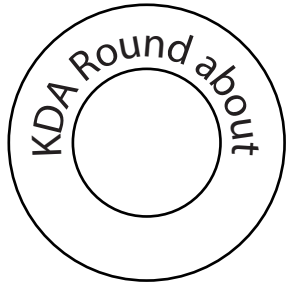
## Child's Assesment...

With respect to the entrance test, following points need to be noted carefully:

- Students appearing for Grade 1 and onwards are expected to appear for the formal entrance test.
- The duration of this Assessment ranges from one hour to two and a half hours.
- The child is expected to appear for test equipped with proper stationary.
- Parents are notified about the result with in three working days after entrance test.

## Family Interview

- Upon clearing entrance test the family is provided with an interview form.
- Both the mother and child must be present in interview.
- The admission office will contact the family and apprise them of the final result through a telephone call with in three working days after 3 days of interview.



SHAHRAH-E-HUMAIYON


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 SUZUKI  
MOTORS

 Hydri Super  
Market

 Generation  
School

 Beacon  
house  
SS



 New Port  
INSTITUTE

 Al-Muntaha  
Islamic  
School

 AL- Huda  
Masjid

